

London Borough of Harrow

CABINET FORWARD PLAN (1 September 2008 - 31 December 2008)

MONTH:- September

This Plan sets out matters which are likely to be the subject of a key decision over the next 4 months.

A Key Decision is a decision by the Executive which is likely to:

result in the council incurring expenditure which is, or the savings of which are, significant having regard to its budget for the service or function to which the decision relates; or

be significant in terms of its effects on communities living or working in an area of 2 or more wards of the Borough.

Please note that decision dates are indicative and may change. Please consult Democratic Services if you wish to check the decision date of a particular item.

Subject	Nature of decision	Decision making body	Decision date	Cabinet Member/Lead officer	Consultation required	Background Documents
SEPTEMBER						
Risk Management Strategy and Position Statement	Approve risk management strategy; Approve arrangements for emergency planning, business continuity, insurance and health and safety.	Cabinet	18 September 2008	Councillor David Ashton Myfanwy Barrett, Corporate Director, Finance myfanwy.barrett@harrow.gov.uk tel: 0208 420 9269	None.	None.

Subject	Nature of decision	Decision making body	Decision date	Cabinet Member/Lead officer	Consultation required	Background Documents
Year Ahead Statement	To approve the framework for the development of the new corporate plan and medium term financial strategy for 2009-10 to 2011-12.	Cabinet	18 September 2008	Councillor David Ashton Tom Whiting, Assistant Chief Executive tom.whiting@harrow.gov.uk tel: 0208 420 9484	Consultation on priorities to be carried out in the autumn.	None.
Development of the Civic Centre Site	Authority to commence a project, which will ultimately lead to the marketing of the Civic Centre site for development, to include the construction of a new Corporate HQ and Civic Centre.	Cabinet	18 September 2008	Councillor Anthony Ferrari and Councillor David Ashton Andrew Trehern Corporate Director, Community and Environment andrew.trehern@harrow.gov.uk tel: 020 424 1590	Extensive consultation will be required with all stakeholders.	None at this stage.

Subject	Nature of decision	Decision making body	Decision date	Cabinet Member/Lead officer	Consultation required	Background Documents
Determination of Proposals to Combine West Lodge First School and West Lodge Middle School	Determination of statutory proposals to make prescribed alterations to West Lodge First School and to discontinue West Lodge Middle School.	Cabinet	18 September 2008	Councillor Anjana Patel Johanna Morgan, Service Manager, Partnership, Development and Well-being johanna.morgan@harrow.gov.uk tel: 0208 736 6841	Statutory consultation held 17 March to 4 April 2008. Representation period for statutory notices 9 June to 21 July 2008. Representations could be made to the Director of Schools and Children's Development by 21 July 2008.	Consultation papers. Statutory notices and proposals.
Approval of the Community Safety Plan 2008 - 2011	To consider the Community Safety Plan 2008 – 2011 and recommend submission to Full Council for adoption.	Cabinet Council	18 September 2008 30 October 2008	Councillor Susan Hall Ian Pearce Head of Crime Reduction Unit ian.pearce@harrow.gov.uk tel: 0208 736 6285	Public consultation has been undertaken through the Residents Panel, the Web Site and with all statutory partner agencies.	Strategic Assessment of Crime and Disorder.

Subject	Nature of decision	Decision making body	Decision date	Cabinet Member/Lead officer	Consultation required	Background Documents
Outcome of the Consultation About the Future Organisation of Belmont First School and Belmont Middle School	Whether to publish statutory notices to establish a combined first and middle school.	Cabinet	18 September 2008	Councillor Anjana Patel Heather Clements, Director of Schools and Children's Development chris.melly@harrow.gov.uk tel: 0208 420 9270	Statutory consultation occurred during June 2008.	Consultation papers.
Procurement of Sports and Leisure Facilities Contract Management Partner	To agree a facilities mix, which will go out to competitive tender, resulting in the procurement of a new Sports and Leisure Contract Management Partner.	Cabinet	18 September 2008	Councillor Chris Mote Javed Khan, Director of Community and Cultural Services clifton.jackson@harrow.gov.uk tel: 0208 424 7623	None.	None.

Subject	Nature of decision	Decision making body	Decision date	Cabinet Member/Lead officer	Consultation required	Background Documents
Procurement Route for Building Schools for the Future	Confirmation of the procurement route to deliver Building Schools for the future.	Cabinet	18 September 2008	Councillor Anjana Patel Heather Clements, Director of Schools and Children's Development and Andrew Trehern Corporate Director, Community and Environment johanna.morgan@harrow.gov.uk tel: 0208 736 6841	None.	Report to Cabinet - Strategic Approach to School Re-organisation in Harrow - 19 June 2008.
Local Development Scheme - Revision	<p>Recommendations to Cabinet from the Local Development Framework Panel:</p> <p>a) That the Local Development Scheme (LDS) is revised to reflect the new timeline for the Joint Waste Development Plan Document.</p> <p>b) That the LDS is revised to better reflect the time needed to prepare and update the evidence base.</p>	Cabinet	18 September 2008	Councillor Marilyn Ashton Andrew Trehern, Corporate Director, Community and Environment deborah.ganley@harrow.gov.uk tel: 0208 736 6082	None.	Revised Local Development Scheme (2007).

Subject	Nature of decision	Decision making body	Decision date	Cabinet Member/Lead officer	Consultation required	Background Documents
	<p>c) That a Harrow Town Centre Supplementary Planning Document be prepared to help manage the development pressure in the town centre.</p> <p>d) That the Portfolio Holder for Planning, Development and Enterprise agree the revised LDS prior to recommending it to the Leader for final approval and submission to the Greater London Authority and Government Office for London for endorsement.</p>					

Subject	Nature of decision	Decision making body	Decision date	Cabinet Member/Lead officer	Consultation required	Background Documents
OCTOBER						
Harrow Business Improvement District	To formally agree the Business Improvement District (BID) Business Plan. Specifically to agree (a) that the Business Plan does not conflict with any policy adopted by the authority or (b) that the burden on non domestic ratepayers of the levy is not disproportionate, inequitable nor is caused by the manipulation of the geographical area of the BID or by the structure of the BID levy.	Cabinet	23 October 2008	Councillor Marilyn Ashton Claire Codling, Senior Professional (Economic Development Enterprise) claire.codling@harro w.gov.uk tel: 0208 736 6533	Consultation with all businesses within the proposed Business Improvement District boundary. Harrow Town Centre Forum.	None.

Subject	Nature of decision	Decision making body	Decision date	Cabinet Member/Lead officer	Consultation required	Background Documents
Harrow Carers' Strategy 2008 - 2011	To approve the strategy.	Cabinet	23 October 2008	<p>Councillor Barry Macleod-Cullinane</p> <p>Paul Najsarek, Corporate Director, Adults and Housing jasvinder.perihar@harrow.gov.uk tel: 0208 424 1023</p>	<p>Extensive consultation with carers through carers conference, carers action group, carers week activities, health and social care Partnership Groups, Scrutiny Challenge Panel, Older Peoples Reference Group and carers service providers.</p>	<p>National Carers Strategy - Carers at the heart of 21st century families and communities: a caring system on your side. A life of your own 2008. http://www.dh.gov.uk/en/Publicationsandstatistics/PublicationsPolicyAndGuidance/DH_085345</p>
Amalgamation Policy	Agree clarifications to the Amalgamation Policy.	Cabinet	23 October 2008	<p>Councillor Anjana Patel</p> <p>Heather Clements, Director of Schools and Children's Development johanna.morgan@harrow.gov.uk tel: 0208 736 6523</p>	<p>Key stakeholders through regular forums.</p> <p>Report to Education Consultative Forum on 11 September 2008.</p>	<p>Cabinet Papers of 11 October 2007.</p>

Subject	Nature of decision	Decision making body	Decision date	Cabinet Member/Lead officer	Consultation required	Background Documents
Outcome of the Consultation on Proposals to Amalgamate Roxeth Manor First School and Roxeth Manor Middle School	To consider whether to publish notices to amalgamate Roxeth Manor First School and Roxeth Manor Middle School.	Cabinet	23 October 2008	Councillor Anjana Patel Heather Clements, Director of Schools and Children's Development johanna.morgan@harrow.gov.uk tel: 0208 736 6523	Statutory consultation on proposals to amalgamate the schools.	None.
Supporting People Programme 2008 - 2011	Agreement of the Strategy: Approach, Action Plan, Budget and Procurement Plan.	Cabinet	23 October 2008	Councillor Barry Macleod-Cullinane Nick Davies Supporting People Team Manager nick.davies@harrow.gov.uk tel: 0208 424 1895	Commissioning Body, Members Advisory Panel, Supporting People Core Strategy Group, Harrow Strategic Partnership, Service Users, Providers.	Supporting People Strategy 2005 - 2010.

Subject	Nature of decision	Decision making body	Decision date	Cabinet Member/Lead officer	Consultation required	Background Documents
<p>Access and Delegations for Calling off the Framework Agreement for Supporting People Contracts</p>	<p>That Cabinet:</p> <p>i. Note the background to the establishment of the Framework Agreement.</p> <p>ii. Agree that the Harrow Supporting People Team can call off the framework.</p> <p>iii. Agree that delegated authority is given to the Divisional Director of Commissioning and Partnerships to approve all call-offs from the Access agreements up to the maximum Supporting People revenue budget for 08/09 onwards until the end of the arrangements in 2012/13.</p>	<p>Cabinet</p>	<p>23 October 2008</p>	<p>Councillor Barry Macleod-Cullinane</p> <p>Paul Najsarek, Corporate Director, Adults and Housing nick.davies@harrow.gov.uk tel: 0208 424 1895</p>	<p>Commissioning Body, Members Advisory Panel, Supporting People Core Strategy Group, Harrow Strategic Partnership, Service Users, Providers.</p>	<p>Supporting People Strategy 2005-10.</p>

Subject	Nature of decision	Decision making body	Decision date	Cabinet Member/Lead officer	Consultation required	Background Documents
Review of Council IT Services	Agreement to the implementation of the recommendations of the IT Review	Cabinet	23 October 2008	Councillor David Ashton Mahesh Patel Head of IT mike.fogaty@harrow.gov.uk tel: 0208 736 7575	Staff, Stakeholders, Partners and Unions.	Papers for the IT Review Team.
NOVEMBER						
Temporary to Permanent Housing Initiative	To report on the negotiations of the final scheme and obtain final approval further to the principle approval granted by Cabinet 14 February 2008.	Cabinet	13 November 2008	Councillor Barry Macleod-Cullinane Gwyneth Allen, Divisional Director, Housing alison.pegg@harrow.gov.uk tel: 0208 424 1933	Not applicable.	Cabinet Report - 14 February 2008
DECEMBER						
Draft Capital Programme 2009-10 to 2011-12	Approve the draft capital programme.	Cabinet	18 December 2008	Councillor David Ashton Myfanwy Barrett, Corporate Director, Finance myfanwy.barrett@harrow.gov.uk tel: 0208 420 9269	None.	None.

Subject	Nature of decision	Decision making body	Decision date	Cabinet Member/Lead officer	Consultation required	Background Documents
Draft Revenue Budget 2009-10 to 2011-12	Approve the draft revenue budget (including HRA and schools budget).	Cabinet	18 December 2008	Councillor David Ashton Myfanwy Barrett, Corporate Director, Finance myfanwy.barrett@harrow.gov.uk tel: 0208 420 9269	Consultation plan will be included in the report.	None.

If you have comments on any of the issues raised in the Forward Plan please contact the lead officer whose details are indicated. Alternatively contact Vishal Seegoolam, Democratic Services Officer on telephone no. 020 8424 1883 or by email: vishal.seegoolam@harrow.gov.uk

ARTICLE I. CONTACT DETAILS OF PORTFOLIO HOLDERS

Portfolio	Councillor	Address	Telephone no.	Email
Strategy, Partnership and Finance	David Ashton	Chestnut Cottage Tanglewood Close Stanmore HA7 3JA	020 8950 7977	djashton@hotmail.com
Environment and Community Safety	Susan Hall	40 Sequoia Park Hatch End PINNER HA5 4DG	07860 742093	susan.hall@harrow.gov.uk
Planning, Development and Enterprise	Marilyn Ashton	Chestnut Cottage Tanglewood Close Stanmore HA7 3JA	020 8950 7977	marilynashton@hotmail.com
Children's Services	Christine Bednell	56 St. Edmunds Drive Stanmore HA7 2AU	020 8427 5047	Cbednell@aol.com
Major Contracts and Property	Tony Ferrari	The Eagles West Drive Harrow Weald HARROW HA3 6TU	07914 961035	tony.ferrari@harrow.gov.uk
Adults and Housing	Barry Macleod-Cullinane	The Group Office Room 102 PO Box 2 Civic Centre HARROW HA1 2UH	07791 600930	barry@belmont.bz

Portfolio	Councillor	Address	Telephone no.	Email
Community and Cultural Services	Chris Mote	Riverside Cottage 15 Eastcote Road Pinner HA5 1EA	020 8868 8996	Chris.Mote@harrow.gov.uk
Performance, Communication and Corporate Services	Paul Osborn	2 Vaughan Road Harrow HA1 4EE	Mob – 07786 968657 Bus – 020 7463 6422	Paul.Osborn@harrow.gov.uk
Schools and Children's Services	Anjana Patel	187 The Ridgeway North Harrow HA2 7DE	07946 586017	Anjana.Patel@harrow.gov.uk